

U.S. DEPARTMENT OF COMMERCE  
CHARTER OF  
NATIONAL MEDAL OF TECHNOLOGY  
NOMINATION EVALUATION COMMITTEE

ESTABLISHMENT

The President's National Medal of Technology Nomination Evaluation Committee has been renewed by the Secretary of Commerce, with the concurrence of the General Services Administration, to assist the Secretary in performing his duties as directed by Section 12 of the Stevenson-Wydler Technology Innovation Act of 1980 (P.L. 96-480, 15 U.S.C. 3711) as amended. This Committee is chartered in accordance with the provisions of the Federal Advisory Committee Act (5 U.S.C. app. 2).

OBJECTIVES AND RESPONSIBILITIES

1. The Committee shall provide advice to the Secretary on implementation of P.L. 96-480 (15 U.S.C. 3711) as to the recommendation of nominees for the award of the National Medal of Technology. It shall review and recommend to the Secretary those nominations which it considers worthy to receive the Medal, based on their outstanding contributions to the promotion of technology or technological manpower for the improvement of the economic, environmental, or social well being of the United States.
2. The Committee functions solely as an advisory committee under the Federal Advisory Committee Act.

MEMBERS AND CHAIRPERSON

1. The Committee shall consist of no more than 12 voting members appointed by the Secretary. Members selected shall have an understanding of, or experience in, developing and utilizing technological innovations or shall be familiar with the education, training, and employment of technological human resource management. Members selected shall also be familiar with the objectives and rationale for this award. The membership of the Committee shall be balanced, with representation from U.S. industry, professional organizations, and academia. Members will be selected on a clear, standardized basis, in accordance with applicable Department of Commerce guidance.
2. The Secretary of Commerce shall designate a Chairperson and Vice-Chairperson from among the membership of the Committee.
3. The term of office of Committee members shall be three years with approximately one-third of the terms expiring each year.
4. Any individual appointed to fill a vacancy occurring before the expiration of the term for which his or her predecessor was appointed shall be appointed for the remainder of such term. No individual may be appointed as a member after serving more than two full terms.

#### ADMINISTRATIVE PROVISIONS

1. The Committee shall report to the Secretary of Commerce through the Under Secretary for Technology.
2. The Committee shall convene as often as necessary and at the call of the Secretary, or his designee. The Secretary or his designee, in cooperation with the Committee, shall establish procedures for submission and review of nominations, and such other matters, as may be incidental thereto. The Secretary shall transmit his recommendations to the President within thirty days of receiving the Committee's recommendations. It is anticipated that the Committee will meet no more than twice annually.
3. The Technology Administration will provide clerical and other necessary supporting services for the Committee and any of its subcommittees.
4. Members of the Committee shall serve without compensation, but may, upon request, be reimbursed travel expenses, including per diem, as authorized by 5 U.S.C. 5701 et seq.
5. The annual estimated cost of operating the Committee is approximately \$49,000, which includes one-third (.33) of a person-year for staff support.
6. The Committee may establish such subcommittees, from among its members, as may be necessary and approved by the Under Secretary for Technology under Part II, Chapter 2, Section F of the Department's Committee Management Handbook.
7. Security clearances for members are not necessary.

#### DURATION

This charter shall terminate two years from the date of the filing of this charter with the appropriate U.S. Senate and House of Representatives Oversight Committees unless earlier terminated or renewed by proper authority.

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Chief Financial Officer and  
Assistant Secretary for Administration

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Date